

Employment Opportunities

EO-18-08
October 4, 2017

To: LeadingAge Wisconsin Members & Subscribers

From: Pam Walker, Executive Secretary
pwalker@LeadingAgeWI.org

Subject: Positions Available:
Director of MDS, Brookfield
Sr. Human Resources Manager, Madison

“Employment Opportunities” (EO) is a job clearinghouse for non-profit organizations. A one-time listing in Positions Available for LeadingAge Wisconsin members/subscribers is \$50 for a direct reply and \$75 for a blind ad. The fee for non-members for a one-time listing in Positions Available is \$100 for a direct reply and \$125 for a blind ad. A one-time listing in Position Wanted is \$50 for a direct reply ad and \$75 for a blind ad. Blind ads for Position Wanted must be submitted with 10 copies of the applicant’s resume. Submit copy, not to exceed 150 words in length, with the appropriate remittance to the LeadingAge Wisconsin office. **Employment Opportunities are now included in our bi-weekly e-News newsletter. Employment Opportunities must be submitted by close of business Friday prior to the week of the ad posting.** Ads submitted also are displayed on the LeadingAge Wisconsin web site which can be found at www.leadingagewi.org/employment-opportunities.

Position(s) Available:

EO-PA-319 Director of MDS - Responsible for the coordination of the RAI process to ensure accurate and timely completion of resident assessments, in accordance with Medicare, Medicaid, OBRA and other program requirements.

- Directing the overall operations of the MDS department at the community to ensure compliance with all ASL guidelines, policies, procedures and federal/state regulations;
- Ensuring the overall management of all PPS assessments in regards to accurately setting, opening, completing and submitting timely;
- ensuring Medicare beneficiary are evaluated to determine continued and appropriate Medicare eligibility and benefit periods
- Ensuring the dissemination of any new or updated materials regarding the RAI and/or Federal and State regulations;
- Ensuring coordination of timely and thorough updates for Managed Care skilled residents
- Assisting with the completion of the MDS Coordinator job role and responsibilities in his/her absence.

For a complete job description please send resume to Jennifer.D.Thomas@ascension.org or apply online at mywheaton.org/careers

EO-PA-320 Sr. Human Resources Manager - Oakwood Village is seeking a Sr. Human Resources Manager to come and work for our west side campus, University Woods. This position provides Human Resource leadership to the managers and employees at one campus location including corporate employees. Duties are at the professional level and may include responsibilities in some or all of the following functional areas: recruitment, employee relations, training, labor relations, policies and procedures, affirmative action and employment equity programs.

The Sr. Human Resources Manager is accountable to the Vice President of Human Resources.

If interested in this posted please apply at:

https://rn11.ultipro.com/oak1001/jobboard/JobDetails.aspx?_ID=*1BED254980AC8BB2