

## Employment Opportunities

EO-18-11  
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To: LeadingAge Wisconsin Members & Subscribers

From: Pam Walker, Executive Secretary  
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Subject: Positions Available:  
CBRF RN Manager, Waukesha  
Nursing Home Administrator, Dubuque, IA  
Nursing Home Administrator, New Berlin

“Employment Opportunities” (EO) is a job clearinghouse for non-profit organizations. A one-time listing in Positions Available for LeadingAge Wisconsin members/subscribers is \$50 for a direct reply and \$75 for a blind ad. The fee for non-members for a one-time listing in Positions Available is \$100 for a direct reply and \$125 for a blind ad. A one-time listing in Position Wanted is \$50 for a direct reply ad and \$75 for a blind ad. Blind ads for Position Wanted must be submitted with 10 copies of the applicant’s resume. Submit copy, not to exceed 150 words in length, with the appropriate remittance to the LeadingAge Wisconsin office. **Employment Opportunities are now included in our bi-weekly e-News newsletter. Employment Opportunities must be submitted by close of business Friday prior to the week of the ad posting.** Ads submitted also are displayed on the LeadingAge Wisconsin web site which can be found at [www.leadingagewi.org/employment-opportunities](http://www.leadingagewi.org/employment-opportunities).

### Position(s) Available:

**EO-PA-332 CBRF RN Manager**, Waukesha - Looking to make a difference in the lives of others? Join LindenGrove and be part of something special!

### Job Summary:

The Linden Court Manager has the day-to-day, overall responsibility for the operation of Linden Court, a dementia-specific Community Based Residential Facility (CBRF). The scope of responsibility includes membership on various corporate and campus management teams; compliance with applicable State of Wisconsin codes; staff development and management; program development; marketing and community outreach; all aspects of the admissions process; budgeting; supplies; medical records and other related duties.

**Job Standards:**

- Must possess a Bachelor's degree in the human service field or RN degree with 5 years experience in a social model; i.e., a RCAC or CBRF.
- Must be experienced in the leadership and management of staff.
- Must possess thorough knowledge of Alzheimer's disease and related dementias, including appropriate therapeutic interventions.
- Demonstrates continued interest in dementia research and care.
- Has the capability to plan, develop, organize, implement and evaluate the programs, goals, objectives, policies and procedures necessary for successful operation of the CBRF.
- Exhibits good interpersonal, verbal and written communication skills.
- Shows both individual and group leadership skills and has good public relations skills.
- Must be able to work independently and yet capable of effective interaction with other persons at all levels within the organization.
- Exhibits capacity for compassion, flexibility and patience in working with staff, elders, families and the community at large.

**Qualifications:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the \*essential functions.

Health, Dental, Vision, Life, Disability, 403(b), PTO, Long Term Illness and much more!

**APPLY ONLINE @ [www.lindengrove.org](http://www.lindengrove.org)**

**EO-PA-333 Nursing Home Administrator** - The Administrator will be responsible for the 24 hour, day to day operation and compliance of Luther Manor Nursing Home.

**Duties:**

- Responsible for the operations of the Hillcrest campus.

- Oversees Nursing, Dietary, Social Services, Environmental Services & Activity departments and ensures that each department is functioning effectively.
- Work with the Medicare program as needed.
- Establish and cultivate relationships with residents, family members and staff by being visible in the common areas of the nursing home and apartments.

The successful candidate must have working knowledge of Federal and State long-term care regulations, including CMS and DIA regulations, OSHA, State Fire Marshal and other laws. Three to five years Long Term Care experience with a current, valid license to practice as an Administrator in the State of Iowa is required.

*Please send Cover Letter and Resume to:*

*Luther Manor Communities*

*Attn. HR*

*3131 Hillcrest Rd*

*Dubuque, IA 52001*

[www.luthermanor.com](http://www.luthermanor.com)

**EO-PA-334 Nursing Home Administrator - LindenGrove has an exciting opportunity for an experienced Nursing Home Administrator!**

LindenGrove is seeking a compassionate, dedicated Administrator to sustain the high quality care and respected operations at our 5 Star New Berlin skilled nursing facility. We are proud to have this facility named in November to the U.S. News and World Report list of "Best Nursing Homes".

Our facility includes a fully occupied 131 bed skilled nursing facility and a fully occupied CBRF/memory care home. The preferred candidate will have a career track record that demonstrates a deep commitment to quality and will possess the business acumen to manage the complexities of a multi-million dollar budget. The ideal candidate must understand the principles of change management and apply these to achieve the highest standards of senior health and living.\

**Minimum Qualification Requirements:**

- This position requires a Bachelor's Degree, with 3-5 years' experience as administrator in a SNF campus of 100 beds or more.
- Current Wisconsin Nursing Home Administrator License.

- Track record of solid financial performance and highly rated quality.

Please apply through our website: [www.lindengrove.org](http://www.lindengrove.org)