

## Employment Opportunities

EO-18-18  
March 9, 2018

To: LeadingAge Wisconsin Members & Subscribers

From: Pam Walker, Executive Secretary  
pwalker@LeadingAgeWI.org

Subject: Positions Available:  
Director of Assisted Living, Stoughton  
Calling Registered Nurses, Wauwatosa  
Director of Nursing, Madison

“Employment Opportunities” (EO) is a job clearinghouse for non-profit organizations. A one-time listing in Positions Available for LeadingAge Wisconsin members/subscribers is \$50 for a direct reply and \$75 for a blind ad. The fee for non-members for a one-time listing in Positions Available is \$100 for a direct reply and \$125 for a blind ad. A one-time listing in Position Wanted is \$50 for a direct reply ad and \$75 for a blind ad. Blind ads for Position Wanted must be submitted with 10 copies of the applicant’s resume. Submit copy, not to exceed 150 words in length, with the appropriate remittance to the LeadingAge Wisconsin office. **Employment Opportunities are now included in our bi-weekly e-News newsletter. Employment Opportunities must be submitted by close of business Friday prior to the week of the ad posting.** Ads submitted also are displayed on the LeadingAge Wisconsin web site which can be found at [www.leadingagewi.org/employment-opportunities](http://www.leadingagewi.org/employment-opportunities).

### Position(s) Available:

**EO-PA-357 Director for Assisted Living Facility** - Skaalen Retirement Services located in Stoughton, WI will be expanding its campus by adding a 33-unit RCAC (Residential Care Apartment Complex) called Skaalen Heights. For more information on our campus visit our website at

[www.skaalen.com](http://www.skaalen.com). We are looking for a full time Director who will be responsible for the day-to-day operations of the facility. This will include:

- Hiring, scheduling, orientating new employees and supervising staff
- Assessing and processing admissions of new residents
- Forming relationships and giving support to residents and their families
- Establish and maintain annual budget.
- Create and maintain relationships with community organizations
- Maintain compliance with appropriate government agencies

The ideal candidate will be a licensed RN, have prior assisted living experience, with business management and supervisory skills.

This position is eligible for a full benefit package to include:

- Medical, dental and vision coverage
- Paid holidays, sick time and vacation
- Company-paid life insurance, short-term and long term disability
- 403b pension plan
- Scholarship program
- Fitness center
- And more

Interested candidates should submit a cover letter and resume to:

Nancy Martin, HR Director  
400 N. Morris St  
Stoughton, WI 53589  
Phone: (608) 873-5651 ext. 7308  
Fax: (608) 873-0696  
[NMartin@skaalen.com](mailto:NMartin@skaalen.com)

EOE

**EO-PA-358** **Calling Registered Nurses** - Luther Manor is a non-profit Christian-based Life Plan Community offering a continuum of care: Retirement Living, Assisted Living and Skilled Nursing in Wauwatosa. Our Registered Nurses are a critical part of our mission and our family offering a high level of quality care and support our resident's health, social and personal needs for all residents. If your interested in competitive wages, excellent benefit package, great staffing ratios, teamwork, and referral bonus please apply if you have a:

- Associate's Degree or higher in Nursing
- Current license in the State of Wisconsin
- Nursing experience, new graduates are encouraged to apply
- Ability to document resident care plans (PCC)

- Ability to be patient, sensitive and responsive to residents and families
- Available to work every other weekend and holiday rotation

Explore opportunities with our community and see what we have to offer!

Apply at [www.luthermanor.org](http://www.luthermanor.org)

**EO-PA-359** **Director Nursing - Capitol Lakes** is a vibrant Continuing Care Retirement Community(CCRC) in the heart of downtown Madison, and a part of Pacific Retirement Services. Located a block off the capitol square, our residents enjoy a beautiful homelike atmosphere and have the finest amenities available within their own community. As a CARF accredited CCRC Capitol Lakes represents the leading edge of what is new in wellness and health care. Enjoy the benefits of working in our 85 bed, 5 Star, Skilled Nursing Facility that values patient centered care. The Director of Nursing (DON) assumes the administrative authority, responsibility and accountability of directing/overseeing the day-to-day functioning of the Health Center according to established procedures, current rules, regulations, and guidelines that govern skilled nursing and continuing care retirement communities. Works with the Health Center Administrator in establishing policies and procedures in regard to health services. **Requirements:** significant advanced knowledge, usually the result of a minimum of two (2) years of college with 3+ years' experience as a DON or other clinical management in a skilled nursing facility; Registered Nursing license (RN) from an accredited nursing program, college or university; must possess a working knowledge of state and federal regulations regarding the operation of a health care facility as well as OSHA regulations. Qualified candidates can forward their resume to [hvasquez@retirement.org](mailto:hvasquez@retirement.org) or visit our website: <https://www.retirement.org/careers> (search location in Wisconsin, then Capitol Lakes.)