

Employment Opportunities

EO-467

August 29, 2024

“Employment Opportunities” (EO) is a job clearinghouse for non-profit organizations. A one-time listing in Positions Available for LeadingAge Wisconsin members/subscribers is \$50 for a direct reply and \$75 for a blind ad. The fee for non-members for a onetime listing in Positions Available is \$100 for a direct reply and \$125 for a blind ad.

Employment Opportunities are typically included in our *Member Updates* newsletter. Ads submitted also are displayed on the LeadingAge Wisconsin website which can be found at:

www.leadingagewi.org/services-education/employment-opportunities.

EO-1058 Executive Vice President (EVP) – Kaukauna, Wisconsin

St. Paul Elder Services, Inc. is a Catholic, Franciscan-Sponsored community dedicated to enriching the life experience. With two campuses situated in lovely residential areas of Kaukauna and Allouez, Wisconsin, St. Paul Elder Services is consistently recognized for its strong financial stability and outcomes, superb quality and customer service ratings, and progressive care philosophies and services. Between its two campuses, St. Paul Elder Services offers skilled nursing and post-acute care, rehabilitation, long-term care, specialized memory care, two levels of assisted living, hospice, home care, adult day services, and numerous innovative home- and community-based services. St. Paul Elder Services is home to approximately 300 on-campus residents and touches over 1,800 lives annually through our other service offerings, while employing an award-winning team of approximately 420 associates.

Due to the incumbent having the opportunity to advance to a CEO role with a regional colleague, St. Paul Elder Services is looking for its next **Executive Vice President (EVP)**. Reporting to the President & CEO and directly supervising the human resources department while also serving as the Corporate Integrity Officer, the EVP will embrace and support an inclusive culture that values personal dignity, autonomy, and participatory decision-making with input from a variety of key constituents. In partnership with the Executive Committee, the EVP will develop strategies and practices that enhance the lives of residents, patients, and clients, while providing associates a great place to work. The EVP will be a highly ethical financial steward of St. Paul Elder Services’ resources.

Other essential job duties and responsibilities include, but are not limited to:

- Works cooperatively with all disciplines to ensure that the mission and purpose of the organization is considered in all program growth and change.
- Evaluates all services provided by the organization to achieve desired community impact, sustainability, and opportunity for continued growth.

- In conjunction with the relevant leadership team members, ensures that each of St. Paul Elder Services' facilities and programs are in compliance with all regulatory requirements.
- Represents the organization in various professional and community activities and is involved in assessing community aging services needs. Achieves, to the extent feasible, community acceptance and support of all programs and services.
- Establishes new programs, services, partnerships, and/or departments as may be deemed necessary.
- Leads recruitment, hiring and orientation of staff and arranges for the physical accommodations, equipment, and supplies necessary for efficient operations of all new/developing programs, services, partnerships and/or departments.
- Works with other Executive Committee members and clinical leadership team members to continuously improve the quality of resident, patient, and client care and services.
- Monitors all corporate Quality Assurance and Performance Improvement (QAPI) functions for St. Paul Elder Services and assigns/participates in performance improvement projects as necessary/appropriate.
- Manages certain marketing and public relations efforts, capital projects, community events, new program developments, and product implementation as assigned.
- Identifies grant and other third source fundraising opportunities and writes/assists with writing grants as assigned.

The ideal candidate will be an accomplished, committed leader with significant executive experience in health care, preferably in aging services, and a superb professional track record, including the development of positive working relationships with a Board of Directors and service to the candidate's local community. Knowledge of human resource functions, regulatory compliance, quality indicators, basic clinical operations, and social determinants of health is required. Additionally, the candidate will hold a bachelor's degree in human resources, health care administration, or a related field. A graduate degree is highly preferred. Candidate inquiries or expressions of personal interest may be directed in confidence to Sondra Norder, President & CEO, at sondran@stpaulelders.org.