

Employment Opportunities

EO-475

October 8, 2024

“Employment Opportunities” (EO) is a job clearinghouse for non-profit organizations. A one-time listing in Positions Available for LeadingAge Wisconsin members/subscribers is \$50 for a direct reply and \$75 for a blind ad. The fee for non-members for a onetime listing in Positions Available is \$100 for a direct reply and \$125 for a blind ad.

Employment Opportunities are typically included in our *Member Updates* newsletter. Ads submitted also are displayed on the LeadingAge Wisconsin website which can be found at:

www.leadingagewi.org/services-education/employment-opportunities.

EO-1066 Controller – Madison, Wisconsin

ElderSpan Management, LLC, founded in 1995, is a Wisconsin family-owned company with a culture and history built on taking remarkable care of its residents and gifted employees. Many of our employees have been with us for more than five years!

We have a rare opportunity for a detailed, highly motivated, compassionate, numbers loving, problem solver to join our team in Madison, Wisconsin. The Controller is a key member of the leadership/administrative support team and will work onsite at our office in Madison. This position will report directly to the Chief Executive Officer.

We recognize the extraordinary efforts of our staff members and we empower them to succeed in their job and in life by providing:

- Competitive Salary
- Flexible scheduling and hours to promote work/life balance
- Career growth and planning for all staff members
- Commitment to multiple retention initiatives
- Benefits including:
 - Health Insurance
 - Dental Insurance
 - Vision and Hearing Plans
 - Generous Paid Time Off
 - Company contributions to 401k retirement
- Key responsibilities include:
 - Oversight of management and mentoring of Accounting Department
 - Preparation of Financial Packages - statements, schedules, budgets, etc.
 - Leads monthly general ledger close process and monthly customer billing process
 - Leads annual budget discussions, audits, tax filing, etc.

- Proficient in Microsoft Office products specifically Office 365, Excel, QuickBooks, and Point Click Care
- Other financial, accounting, analysis and administrative tasks as needed
- **Qualifications:**
 - Bachelor's degree in Accounting, required
 - Solid understanding of GAAP, required
 - Excellent English communication skills, required
 - Dependable, Detail-oriented, Problem Solving, Accurate, Organized, required
 - Excellent customer service, and flexibility with the willingness to help out in a small office setting, required
 - Experience in a multiple entity environment, preferred
 - Experience in leading an accounting team, preferred

APPLY TODAY! Click [here to apply](#). Or visit www.elderspan.com to learn more!