

Employment Opportunities

EO-140

January 5, 2021

“Employment Opportunities” (EO) is a job clearinghouse for non-profit organizations. A one-time listing in Positions Available for LeadingAge Wisconsin members/subscribers is \$50 for a direct reply and \$75 for a blind ad. The fee for non-members for a onetime listing in Positions Available is \$100 for a direct reply and \$125 for a blind ad.

A one-time listing in Position Wanted is \$50 for a direct reply ad and \$75 for a blind ad. Additionally, blind ads for Position Wanted must be submitted with 10 copies of the applicant’s resume. Submit copy, not to exceed 150 words in length, with the appropriate remittance to the LeadingAge Wisconsin office.

Employment Opportunities are typically included in our bi-weekly *e-News* newsletter. However, due to all the rapid changes with COVID-19, LeadingAge Wisconsin staff has temporarily discontinued sending issues of *e-News*, but instead are sending COVID-19 Updates on a daily basis. Ads submitted also are displayed on the LeadingAge Wisconsin website which can be found at:

www.leadingagewi.org/services-education/employment-opportunities.

Position(s) Available:

- Chief Executive Officer – Pontiac, IL
- Director of Nursing (DON) – Washburn, WI

EO-PA-660 Chief Executive Officer – Pontiac, IL

Evenglow is a premier not-for-profit, faith-based continuing care retirement community centrally located in the quaint, historic town of Pontiac, Illinois. This beautifully appointed community is situated in the heart of downtown Pontiac and offers a warm and friendly environment where staff and residents proudly call themselves “A Family of Friends.” Evenglow lives their mission to offer a continuum of retirement choices and services in a Christian environment and they are preparing for an expansion and renovation to their campus in 2021. The organization has been accredited by the United Methodist Association of Health and Welfare Ministries’ EAGLE program since 1991. This accreditation highlights Evenglow’s commitment to providing the highest quality of programs, services, and facilities to both their residents and their families.

Accountable to the Board of Trustees, the Chief Executive Officer will be responsible for providing strategic leadership consistent with the mission, vision, and values of Evenglow in accordance with current federal, state, and local standards and regulations. Overseeing and administering all programs and services of the organization, which include Evenglow Lodge, Tjardes Health Center, and Evenglow Inn, the CEO will perform in the most efficient and economical manner and at the highest standard possible within the allocated resources. The CEO will serve as chief liaison between Evenglow and its affiliates, the local community, and governmental agencies. The CEO will assist the Board of Directors and its committees in the development of policies, procedures, and plans that result in the accomplishment of both the organization's long- and short-range goals.

The ideal candidate for this position will be a graduate of an accredited four-year college or university with a degree in a related field. (S)he will have a current Illinois nursing home administrator license, or eligibility by reciprocity. The successful candidate will have at least five years of experience in an executive leadership role within aging services. (S)he will have a thorough knowledge of management principles, business procedures and practices, and a good record of fiscal management. Experience with campus repositioning, major renovation, and fundraising would be ideal. Also, an appreciation for a smaller town environment and desire to be visible not only on site but also within the Pontiac community.

Candidate nominations or expressions of personal interest may be directed in confidence to Dan Deffet, Managing Partner, Deffet Group, Inc., via email: info@deffetgroup.com.

EO-PA-661 Chief Executive Officer – Hudson, WI

Due to the upcoming retirement of the incumbent CEO of 19 years, our organization is seeking a skilled, compassionate, and highly principled candidate to lead CCHS into the future.

Christian Community Homes and Services, Inc. (CCHS) is a well-known and highly respected group of not-for-profit companies whose mission is to serve seniors in high quality housing, assisted living, and skilled nursing settings.

Our operations are housed on two Life Plan Communities located in Hudson, WI and Osceola, WI. The two CCHS campus entities are members of LeadingAge Wisconsin.

Highly Desirable Personal Attributes

- A person of unquestionably high integrity.
- Someone who understands and is passionate about the CCHS mission.
- A visionary thinker.
- An outstanding communicator AND listener.
- Strong business and financial expertise.
- A history of career accomplishments comparable to the CCHS position expectations.
- Decisive
- A consensus builder
- Enjoys laughter; has a healthy sense of humor.

Minimum Qualifications/Experience

- 5 years of prior progressive leadership experience that would prepare the candidate for a top-tier, Executive Director/CEO position.
- An appropriate combination of relevant education and experience working in elder service sectors is assumed to be mandatory. A Bachelor's Degree is required; a Master's degree is desirable.
- Is licensed as a Nursing Home Administrator (NHA) by the State of Wisconsin, or qualifies for such licensure via NHA licensure from another state.
- The ability to display strong understanding and working knowledge of financial reports, forecasts (budgets), audits, and other similar data as would be expected at the top level of corporate leadership.
- Prior experience working collaboratively with a non-profit Board of Directors is highly desirable.
- Broad based understanding of applicable federal and state policies, regulations, and interconnected systems affecting the care and services we provide.
- Prior experience with fund raising/mission advancement is highly desirable.

Responsibilities

- Oversees administration and outcomes of all Christian Community Homes and Services, Inc. programs and services.
- Ensures that CCHS operates in a fiscally responsible manner and that all financial practices meet the highest standards of integrity.
- Works with the Board of Directors and assigned committees on issues related to goals, strategic plans, policies, quality of life, program decisions and other issues as appropriate.
- Takes a visible leadership role in assisting with the development of the Christian Community Campus Foundation and related resource development.
- Serves, in partnership with the Board of Directors, as the primary contact or representative at legislative hearings and with attorneys regarding all legal issues related to CCHS.
- Explores, assesses, negotiates and makes recommendations to the Board of Directors, or applicable committees, regarding business development and long-range planning.
- Develops programs to maintain high employee satisfaction and morale.
- Researches and assesses the availability and appropriateness of potential grants that could be used to enhance current programs or fund the development of new programs and/or services.
- Ensures that marketing plans and materials appropriately convey the values, mission and tradition of CCHS.

Job Type: Full-time

Online application found at: <https://cch-hudson.org/apply-now/>

Questions –contact Kristie Knops, HR Director at kristie.knops@cchudson.org or 715-386-4534

Additional brochure details can be found [here](#).